

2.3 Chairperson's Role

Statement of Intent

As the leader of the Board, the Chairperson carries overall responsibility for the integrity of the Board's processes. In addition to the requirements of the Education Act 1989, the Chairperson shall oversee all Board activities and act as spokesperson for the Board.

Board Expectations

The Chair of the Paraparaumu College Board of Trustees shall:

- provide leadership to the Board;
- develop a productive working relationship with the Principal;
- ensure that the Principals Performance Agreement and Appraisal are completed on an annual basis;
- manage meeting agendas and chair Board meetings;
- hold the casting vote in board decisions;
- promote relationship building with the wider community;
- promote the College's commitment to Treaty partnership;
- through the Principal, or independently (as appropriate) keep the Ministry of Education apprised of relevant matters ;
- keep the Board apprised of governance matters which affect the school;
- ensure all trustees fulfil their responsibilities and act in accordance with school policy and legislative/contractual requirements; and
- be an ex-officio of all Board committees.

Approval Date(s): 24 June 2014

Review Date (Biannual): 26 January 2016

Signed by the Chairperson of the
Board of Trustees on behalf
of the Board of Trustees

