

LOCKER ISSUE PROCESS - 2016

- NEW locker combination padlocks, for 2016 and onwards, may be purchased from the Uniform Shop OR the Office from January 2016 at a cost of \$35. The student will then own this padlock and use it the entire time they are at College but must remove it at the end of each year.
- In each block area, a group of lockers will be reserved, specifically for the new Year 9 students, outside their Form room.
- Year 13 students will have lockers available in the Student Centre but of course can choose a locker in their House block if they prefer.
- All padlocks that are purchased from the College come with a combination. The number of the padlock, and its distinct combination, has been scanned and recorded and the record will be held at the Office so that if a student forgets their combination or the College need to access the locker for any reason the combination is available. It will be suggested to students that they take a photo of their combination code with their phone.
- If a student chooses to provide their own padlock (not the College purchased one) then if for any reason that locker needs to be accessed or the padlock is not removed at the end of the year, the padlock will be removed using bolt cutters.