

3.3.5.2 ICT & Internet – Responsible Use

Statement of Intent

The Board promotes effective, appropriate and safe use of Information and Communication Technology (ICT). Students and staff are expected to be safe and responsible in their use of ICT.

Board Expectations

- The Principal will have guidelines / procedures in place to ensure staff and students are aware of their responsibilities for safe and responsible use of ICT. Guidelines will be plainly worded and based on current best practice.
- Breaches of procedures and guidelines will be managed as the Principal (or delegated staff) sees fit, which may include disciplinary measures.
- Procedures and guidelines will be updated and implemented to maintain the security of the school's ICT system, including maintaining privacy of records.
- ICT developments and progress will be reported to the Board as part of the Principal's monthly reports and annual review, including reporting on those measures in place to ensure appropriate, safe, and planned use of ICT.
- The annual budget, developed after consultation with relevant groups, will include funding for ICT professional development, technical support, and ongoing infrastructural development.

Supporting Documents

The Principal or delegated staff shall implement and maintain the following procedures and practices relating to this policy:

- Guidelines for ICT & Internet Responsible Use (Including Use Agreement)

Delegations

Responsibility for the implementation of this policy is delegated to the Principal.

Approval Dates: 25 October 2011, 27 May 2014

Review Date: 23 June 2015

Signed by the Chairperson of the
Board of Trustees on behalf

of the Board of Trustees

