



Dear Applicant,

Thank you for your interest in the position of Principal at Paraparaumu College.

Paraparaumu College has spent the past 5 years embedding an innovative strategic direction and school culture, forging a strong record of achievement and personal excellence amongst our students and staff. The Principal's role will require someone with the experience and attributes needed to continue our success in this direction.

The application package includes more detailed information about our school and community. Please find included in this Application Pack:

- A copy of the Advertisement
- Timeline for Appointment
- Job Description & Person Specification
- Application Form
- Referee Forms
- School Charter and Annual Plan
- School Prospectus

You will find further information about Paraparaumu College, on our website at [www.paraparaumucollege.school.nz](http://www.paraparaumucollege.school.nz) .

We look forward to receiving your fully completed application which should include:

- An introductory letter
- CV
- Completed Application Form

Please send your application to [appointments@pcol.school.nz](mailto:appointments@pcol.school.nz)

Applications close on **Friday 2nd March 2018 at 12 Noon**

For all candidates that are shortlisted, referees may be contacted before the interviews. Therefore, completed Referee Forms from your three referees must also be returned by 2nd March to [appointments@pcol.school.nz](mailto:appointments@pcol.school.nz)

We thank you for your interest in applying for this position at our school and we look forward to receiving your application.

Yours sincerely,

Geoff Bolitho

Paraparaumu College Board of Trustees Chairperson